

**BACHELOR'S DEGREE PROGRAMME  
(BDP)**

**ASSIGNMENTS  
(July, 2015 and January, 2016 Sessions)**

**Communication Skills in English BEGE-103  
Elective Course in English**



**School of Humanities  
Indira Gandhi National Open University  
MaidanGarhi, New Delhi-110068.**

**ELECTIVE COURSE IN ENGLISH (BEGE-103)**  
***Communication Skills in English***

**ASSIGNMENT**

**Programme: BDP**  
**Assignment Code: BEGE.103/TMA/2015-16**

Dear Student,

Herewith is an assignment for you. Through this assignment we would help you in assessing your progress in the study of this course. Before attempting the assignment read the directions given below:

1) In this assignment two kinds of questions have been asked. The first kind of question will test your comprehension of the materials presented in the units. The second kind question kind will test your ability to creatively apply them in real life situation. The aim of this course is to enable you to use the English language in real life situations. Effectively and creatively. Most of the questions are of the second kind, as they will help you to use English.

2) While writing the assignment keep the purity of your language and readability of your answer in mind

**Keep the following in mind while preparing the draft for submission.**

1. Read the detailed instructions on assignments given in the Programme Guide for the Elective Courses.
2. Write your name, enrolment number, full address and date on the top right corner on the first page of your answer sheet(s).
3. Write the Course Title, Assignment Number and the Name of the Study Centre you are attached to in the centre of the first page of your response sheet(s).

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ROLL NO. ....  
NAME: .....  
ADDRESS: .....  
.....

COURSE TITLE: .....  
ASSIGNMENT NO. ....  
STUDY CENTRE: .....      DATE: .....

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4. Use only foolscap size paper for your response and tag all the pages carefully.
5. Write the relevant question number with the each answer.
6. You should write in your own handwriting.

7. **Submission:** The completed assignment should be sent to the Coordinator of the Study Centre allotted to you by **31<sup>st</sup> March, 2016(for July 2015 Session) and 30<sup>th</sup> September, 2016 (for January 2016 Session)**. Please read the instructions given in the Programme Guide.

Before attempting the assignments read the directions given below:

- 1) Read the units carefully in order to answer the questions properly. Read also the features that regularly appear in magazines and periodicals. These will help you in attempting the assignment better.
- 2) Keep the purity of your language and readability of your answer in mind if you wish to get a high grade.

Only when you are completely satisfied with your draft answer should you write it out in the answer book you will be sending us.

***Note: Remember! the submission of assignment is precondition for permission of appearing in examination. If you have not submitted the assignment in time you will not be allowed to appear in the examination.***

**Communication Skills in English**  
**BEGE-103**  
**ASSIGNMENT- 2015 - 16**

**Maximum Marks: 100**  
**Course Code: BEGE-103/TMA/2015-16**

**Answer the following questions.**

**20x5=100**

1. Write an essay on the various types and varieties of English. 20
2. Give your views on group discussions in a classroom and those in interviews. How are they different? 20
3. As an assistant registrar at an IGNOU regional centre write a letter to a student who has asked you for his identity card, study material and counselling sessions. 20
4. Discuss the various points you would concentrate upon while writing for browsers. 20
5. Write short notes on the following:
  - a. Bathetic fallacy
  - b. Ad hominem
  - c. Eulogy
  - d. Metonymy5x4=20